

International Course: Leading Management Teams for TB Control
July 13-25 2009 -Bangkok - Thailand

Programme Schedule

Day	Date	Session one	Session two	Session three	Session four	Session five	Session six	Evening /Overnight				
		8.30 - 9.15	9.15-10.30	10:30 - 10:45	10:45 - 11:45	11:45 - 12:45	12:45 - 14:00	14:00 - 15:30	15:30 - 15:45	15:45 - 17:00		
Mon	Day 1	13th Jul	Inauguration Dr. J. L. Castro	Introductions, Ground-rules, Key Challenges in Managing People: Diagnostic Objectives & Overview	Tea Break	BOSS WANTED – Identifying Leadership Characteristics: Exercise Difference between LEADER and MANAGER: Syndicate Exercise	Lunch Break	Difference between LEADER and MANAGER: Discussion Formal & Informal Leadership	Tea Break	Letter point: Exercise Feedback	Assignment 1 Develop a VISION and MISSION STATEMENT as well as Objectives for 1. Yourself 2. Your Country Office and List of Leadership Behaviors you will start to exhibit	
Tue	Day 2	14th Jul	Recap + putting the learnings in perspective of TB Control. Dr. J. L. Castro	Leadership Behaviors LEADS Questionnaire Concept of situational Leadership and interpretation of scores	Tea Break	Definition of Team and Team Building Process Team Roles Questionnaire Feedback on Team Questionnaire Importance of Balancing Teams for Projects	Lunch Break	Strategic Planning & Exercise	Tea Break	Strategic Planning & Exercise	Assignment 2 Add to your leadership Action Plan – Assignment 1 To make a High Performing Team -Develop an Action Plan (keep in view your and your Country Office VISION & MISSION STATE-MENT and Objectives)	
Wed	Day 3	15th Jul	Recap + putting the learnings in perspective of TB Control. Dr. J. L. Castro	Performance management.	Tea Break	Improving performance & Productivity Handling non- performers A Role play on non performance	Lunch Break	Handling Problem Employees Discussion and Tools A Role play on non performance	Tea Break	Power of recognition Recognition of High performers Role play on Recognition	Assignment 3 Develop a Performance Management Strategy and how you would handle – Problem employees – Star performers	
Thu	Day 4	16th Jul	Recap + putting the learnings in perspective of TB Control. Dr. J. L. Castro	Coaching	Tea Break	Coaching	Aligning Change Management with Strategic Planning & Performance Management	Lunch Break	Managing Change Introducing Change at the individual level A Role Play on Introducing Change	Tea Break	Summing up key learning from Phase 1 of the program	Assignment 4 Develop a Change Strategy for your Country Office Realign all your Action Plans done as part of Assignments 1,2 & 3 to above
Fri	Day 5	17th Jul	Recap + putting the learnings in perspective of TB Control Dr. G. R. Khatri	DOTS strategy: Gold Standard for TB control Dr. G.R.Khatri	Tea Break	MIS: A Management tool for TB Control Dr. G.R.Khatri	Lunch Break	The Real You A. Randeiro & M. Lentz	Tea Break	Define and Achieve Success A. Randeiro & M. Lentz	Assignment 4 Contd	
Sat	Day 6	18th Jul	Recap + putting the learnings in perspective of TB Control Dr. J. L. Castro	Stop TB Strategy Dr. G.R.Khatri	Tea Break	How to Influence and Impact Others A. Randeiro & M. Lentz	Lunch Break	Afternoon / Evening off				
Sun	Day 7	19th Jul	Day Off									
Mon	Day 8	20th Jul	Recap + putting the learnings in perspective of TB Control Dr. G. R. Khatri	The People and the Organisation A. Randeiro & M. Lentz	Tea Break	How to be an Assertive Manager A. Randeiro & M. Lentz	Lunch Break	The Well Rounded Communicator A. Randeiro & M. Lentz	Tea Break	Measuring work place strengths J. Chhor	Assignment 5 - Reading and instrument	
Tue	Day 9	21st Jul	Recap + putting the learnings in perspective of TB Control Dr. G. R. Khatri	* Opening * Introduction * Rules to live by * Change and leadership * Program objectives and overview	Tea Break	* Difference between LEADER As MENTOR * Charaterctics of a good mentor	Lunch Break	* Collect positive stories from past experiences * Models of mentoring leaders we know and live with * Understanding the key components of successful coaches and mentors.	Tea Break	* Sharing Stories * Identify aspects of Appreciative leaders that we can imbibe	Assignment 6 *Assess your individual potential as a Mentor * "Identify Personal attributes that "I need to develop" - filling the FIRO B	
Wed	Day 10	22nd Jul	Recap + putting the learnings in perspective of TB Control Dr. G. R. Khatri	Relationship Building - Reflections / back to basics	Tea Break	* Who am I * River of life - what makes me who I am * Discovering mt whole potential * My strength as a leader	Lunch Break	Interpersonal Relationship and mentoring understanding the FIRO- B	Tea Break	* Relationship Building * 'Trust walk' - Johari wondow concept and procatice sessions	Assignment 7 * Tracking your team back home * Who are there and how can the relationships be enhanced * Creating a road map to work with	
Thu	Day 11	23rd Jul	Recap + putting the learnings in perspective of TB Control Dr. G. R. Khatri	* Competencies for mentoring leaders * Powerful coaching questions * Role Plays / Simulations	Tea Break	* Skill building * Listening * Problem solving * Managing conflict * Giving and receiving feedback	Lunch Break	* Setting up a mentoring relationship * creating a contract and timeline for mentoring * Simulation on working with a mentee	Tea Break	* What can I apply through what I learnt * Promises to 'The Union' * Key action steps to take the learning ahead	Assignment 8 Integrating your personal development plan with your strategic plan	
Fri	Day 12	24th Jul	Recap + putting the learnings in perspective of TB Control Dr. G. R. Khatri	Final Presentation of Action Plan	Tea Break	Final Presentation of Action Plan	Final Presentation of Action Plan	Lunch Break	Final Presentation of Action Plan	Final Presentation of Action Plan	Final Presentation of Action Plan	
sat	Day 13	25th Jul	Participant queries on back home Application and how to take the learnings forward	Tea Break	Course evaluation, certificate presentation and closing							

Faculty

Mr. Rajesh Kapoor, MBA	India
Mr. Andy Rendeiro	United States
Jamshed Chhor, MBA	India / France
G. R. Khatri, MD, DPH	India
Indu Kohli, MSc, MBA	India
Dr. Jose Luis Castro	United States/ France
Marty J. Lentz, JD	United States